



Motor Vehicle Administration

May 29, 2014

**Maryland Motor  
Vehicle Administration**  
6601 Ritchie Highway, N.E.  
Glen Burnie, Maryland 21062

410-768-7000  
1-800-950-1MVA  
CUSTOMER SERVICE CENTER

1-800-492-4575  
TTY

www.MVA.Maryland.gov  
WEB SITE

TO: DRIVER EDUCATION SCHOOLS  
RE: DRIVER EDUCATION INSTRUCTOR ADVANCED CLASSROOM COURSE

**Location:**

MPDEA  
10220 South Dolfield Road, Suite 104  
Owings Mills, Maryland 21117

**Dates/Times**

August 9, 2014	1:30pm-6:30pm	September 6, 2014	1:30pm-6:30pm
August 23, 2014	1:30pm-6:30pm	September 20, 2014	1:30pm-6:30pm

**IN CAR AUDIT AND TRAINING SCHEDULED INDIVIDUALLY**

This schedule reflects instructor trainer hours. Instructor candidates must supply a driver education instructional vehicle for behind the wheel sessions.

Every student must have their own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.

**Tuition Fee: \$325.00**

**Registration:** Complete the attached registration form and mail with full payment in advance to:

**MPDEA  
Attn: David Resnick  
10220 S. Dolfield Road, Suite 104  
Owings Mills, Maryland 21117**

**Call prior to deadline to verify receipt of enrollment/payment. (443) 363-7483**

Enrollment Deadline: August 8, 2014  
Enrollment is limited to 12 instructor candidates  
MVA approved instructor for this course: Joan Myers



William Kraft, Section Manager  
Driver Educational Programs

WK/rn



## INSTRUCTOR CERTIFICATION COURSE REQUEST FOR APPROVAL

To request approval, please complete pages 1 and 2 and fax form (both pages) to Driver Education Program at, 410-424-3676.

Course Sponsor: MPDEA

Address where classes will meet: 10220 S Dolfield Rd, Suite 104, Owings Mills MD 21117

Name of Contact Person: David Resnick

Phone Number of Contact Person: 410-363-7483

Fax Number of Contact Person: 410-356-2457  
(Confirmation of approval will be faxed)

E-Mail address of Contact Person: elite@drivingschool.net

MVA approved Instructor Trainer: Joan Myers

MVA approved Assistant Instructor: \_\_\_\_\_  
(Please provide name and instructor number)

Registration: Begins: Open Closes: August 8, 2014

Send Registration To:

Sponsor: MPDEA

Attn: David Resnick

Address: 10220 S. Dolfield Rd., Suite 104

City, State, Zip: Owings Mills MD 21117

Course Fee: \$325.00

Sponsor (please print) David Resnick	Sponsor Signature 	Date 5/28/14
MVA approval 		Date

	A	B	C	D	E
1	<b>INSTRUCTOR CANDIDATE CLASSROOM CERTIFICATION COURSE SCHEDULE</b>				
2					
3	DATE	START TIME	STOP TIME	STUDENT/INSTRUCTOR CONTACT HOURS	TOPIC/ACTIVITY
4	8/9/2014	1:30 PM	6:30 PM	5 hours	COMAR, Utilizing different methods of teaching to students with limited English proficiency; the adult and the adolescent; understand the impact of adolescents in the Drivers Education Classroom
5	8/23/2014	1:30 PM	6:30 PM	5 hours	Using the Maryland Standardized Curriculum, Videos and Power Point Presentations as a Guide to individualize the unit lesson plan; Introducing the new Unit One
6	9/6/2014	1:30 PM	6:30 PM	5 hours	Creating activities for teaching students. Utilizing assessment techniques to ensure they are retaining information; Fun and Games! Applying how to have fun and tie it back to the Curriculum
7	9/20/2014	1:30 PM	6:30 PM	5 hours	Peer teaching; Assessments: Test - COMAR, teaching maneuvers in the classroom, etc.
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**MPDEA REGISTRATION FORM FOR**  
**INSTRUCTOR CERTIFICATION CLASS - CLASSROOM**

Full name of Applicant: \_\_\_\_\_  
(please include middle name)

Home Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Driving School: \_\_\_\_\_

School Phone: \_\_\_\_\_ School Fax: \_\_\_\_\_

Soundex Number: \_\_\_\_\_ Instructor # \_\_\_\_\_  
(Driver License)

Course Start Date: \_\_\_\_\_

Course Location: \_\_\_\_\_

Tuition:  
\$325.00

\$ \_\_\_\_\_ - Amount Enclosed

**REFUND POLICY**

1. Withdraw 10 days before the course starts – full refund
2. Withdraw less than 10 days before course starts
  - a. Refund minus \$50 if seat can be filled
  - b. Refund minus \$200 if seat cannot be filled
3. Withdraw after the class has begun – no refund

**CONTACT PERSON:**

MPDEA  
Attn: David Resnick  
Resnick, Inc.  
10220 S. Dolfield Rd ., Suite 104  
Owings Mills, MD 21117  
Phone: (410) 363-7483